

*Cloverdale Sanitary District*  
*34540 Highway 101 South*  
*P.O. Box 157*  
*Cloverdale, OR 97112*  
*Ph: 503-392-3117 Fx: 503-392-3144*  
*cloverdalesd@outlook.com*

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October 12, 2022

RE: Board Members for the Cloverdale Sanitary District

Dear Cloverdale Sanitary District Customer,

Due to very unforeseen circumstances the Board of Directors of the Cloverdale Sanitary District now has three vacancies on our board. We have been trying to recruit volunteers since April of this year, at this time we do not have anyone interested in volunteering for the Board positions. We need a minimum of three members to create a quorum and five members to have a full Board. The District currently has two members and does not have a governing body. We are looking for three additional volunteers to create a full Board of Directors. We are asking you, as a customer and resident of Cloverdale to please volunteer to be on the Cloverdale Sanitary District Board of Directors. Meetings are currently held the 2nd Wednesday of the month at 7:00PM, in the Sanitary Districts office. Most meetings last only an hour depending on the agenda and guests who attend. To qualify as a volunteer for the Board you must own property, be connected to the public sewerage system and live within the District.

The Board of Directors is the governing body of the Cloverdale Sanitary District, without a Board we do not have a governing body. If we cannot find enough volunteers to create a Board, under ORS 198.320 the vacancies shall be filled promptly by the county court of the county in which the administrative office of the district is located. We are currently in this very situation, our County Commissioners will be acting Board members at our next meeting.

As per ORS 198.920, in the event of the county court filling the vacant positions one of two things can happen:

- (1) The county court can manage the District until they can come up with a proper Board, OR
- (2) They can begin a Resolution of Dissolution. In the event of a Resolution of Dissolution, as per ORS 198.927 – 930 the District can be annexed by another District or the District can be liquidated and any funds

remaining after debts are paid will be transferred to the Tillamook County Treasurer.

This is the very short version, if you would like further information regarding the ORS and exactly what it states go to:

[https://www.oregonlegislature.gov/bills\\_laws/ors/ors198.html](https://www.oregonlegislature.gov/bills_laws/ors/ors198.html).

I have enclosed a Board Nomination Form. If you are interested in volunteering for the Board, please fill it out and mail it back to the District office as soon as possible. If you would like it in electronic PDF form you can email the District at [cloverdalesd@outlook.com](mailto:cloverdalesd@outlook.com) and make that request.

The Cloverdale Sanitary District is a vital asset to your community. We are hoping with this letter you will see the need for it to remain intact, within the district and help us keep it a functioning part of your community. Our next Board meeting will be held November 9, 2022 at 7:00pm in the District office at 34540 Highway 101 S. Cloverdale, OR. The building is located behind Cloverdale Storage.

Please let us know if you have any questions or you would like to attend the next meeting. You can reach me directly on my cell at 208-284-8695, email the District at [cloverdalesd@outlook.com](mailto:cloverdalesd@outlook.com) or call the office at 503-392-3117.

Sincerely,

Heidi Reid  
Cloverdale Sanitary District  
Administrator